

Junior Artwork Coordinator

- Full-time / Part-time
- Permanent role
- Competitive salary
- Benefits package

Protexin® Careers

This is an excellent opportunity to join one of the fastest growing companies in the industry. Based at our head office in Somerset, this role will focus on supporting the Senior Printed Packaging Coordinator in our busy Printed Packaging Department.

Main responsibilities include:

- Creating new packaging artwork and implementing artwork changes primarily in house, or liaising with relevant external agencies.
- Raising paperwork and processing packaging and printer's proofs through the company's artwork system.
- Checking packaging deliveries from suppliers alongside our Quality Department.
- Maintaining our packaging and colour standard library.
- Working closely with internal departments, customers and suppliers to ensure a smooth and efficient process throughout.
- Supporting the Senior Printed Packaging Coordinator and other colleagues in the Marketing Department.

Essential candidate skills:

- A high standard of computer literacy with experience working with Adobe Suites, for example Illustrator, InDesign and Photoshop. Other software such as IFS would be an advantage.
- High level of attention to detail.
- Good project management and organisational skills.
- Excellent communication skills both verbal and written.
- Drive, determination and enthusiasm.
- The passion to develop and learn in a busy artwork and marketing team.

Other:

A good understanding of print processing and proofing is desirable but not essential.

To apply for this opportunity, please send your CV plus a covering letter with details of your current salary to Claire Rowswell HR Manager - recruitment@protexin.com

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and nature
in balance